

## **Lowe's Wong Infant School Admission Arrangements**

Nottinghamshire County Council, as the Local Authority, is responsible for co-ordinating admission arrangements for all maintained schools. The admission arrangements for Nottinghamshire schools can be found at [www.nottinghamshire.gov.uk](http://www.nottinghamshire.gov.uk), a link to the arrangements is also available on our school website.

At Lowe's Wong Infant School children are admitted to full time education at the beginning of the Autumn Term before their fifth birthday. Depending upon their date of birth, children might be entitled to attend school on a part-time basis prior to their full-time admission.

- Children whose birthday falls between 1<sup>st</sup> September and 31<sup>st</sup> December may start part-time education in the Spring Term before their fifth birthday
- Children whose birthday falls between 1<sup>st</sup> January and 31<sup>st</sup> March may start part-time education in the Summer Term before their fifth birthday
- Children whose birthday falls between 1<sup>st</sup> April and 31<sup>st</sup> August will receive their F1 education in Private or Day Nurseries and will start full-time in the Autumn Term before their fifth birthday

Parents may defer taking up a school place until their child is of statutory school age (five years), without detriment to the place, if statutory school age would be within the same school year. If deferring the take up of a place would mean admission in the next school year, parents will need to apply for admission in that school year.

The planned admission number (PAN) for Lowe's Wong Infant School is 70.

### **Standard Admission Criteria**

In the event of over-subscription the following criteria will be applied, in priority order, to determine which applications will be granted:

1. Children looked after by a Local Authority and previously looked after children.
2. Children who live in the catchment area at the closing date for applications and who, at the time of admission, will have a brother or sister attending the school or the linked junior/primary school.
3. Other children who live in the catchment area at the closing date for applications.
4. Children who live outside the catchment area who, at the time of admission, will have a brother or sister attending the school or the linked junior/primary school.
5. Children who live outside the catchment area.

In the event of over-subscription within any criterion, preference will normally be given to children who live nearest to the school as the crow flies. Distances are measured from the entrance to the child's home to the nearest recognised main entrance of the school building.

The following is not part of the four admission criteria above but does relate to the provision for children with exceptional special needs, who may be due to be admitted to school. Governors have a legal duty to satisfy themselves that a child with special needs has appropriate provision. Governors will, therefore, agree the date for admission of any child with exceptional special needs, when they have satisfied themselves that the LA has made sufficient staffing and resources provision for that child to be fully integrated into mainstream education.

There would not be an intention to refuse the admission of any child with special needs, but there would be consultation between the Governors, Headteacher, parents and the LA to ensure that appropriate provision was being made to meet that child's special needs and safety.

### **Special Circumstances**

Consideration will be given to applicants who can establish particular medical need, Special Educational Need or Disability, or social grounds relating to their child and children in public care. Supporting written evidence from a doctor, social worker or other relevant professional must be provided at the time of application. The definition of Special Educational Needs relates to a learning difficulty which calls for special educational provision to be made for the child. Special consideration will be given to children whose mobility support needs require that they access the specialist accommodation provided by school in a designated 'through route' family of schools. Each case will be determined on its merits.

Special circumstances may take precedence over any of the numbered criteria above. The allocation of any such places will be determined by the LA, in consultation with the Headteacher.

### **Admissions to Year Groups Other Than the Intake Year**

Applications for admission to other year groups will normally be considered in relation to the published admission limit which applied when the Year Group was first admitted to the school, although infant class size restrictions will also need to be considered. If places are available within the year group, applications will be considered in accordance with the above admission criteria. If places are available, the child will normally be admitted to the school.

Further guidance on the way in which applications are dealt with including:

- Preferences for more than one school
- Late applications
- The way waiting lists are maintained and used

can be found in Nottinghamshire County Council's 'Admissions to Schools' booklet.

*Revised by Aly Speed, March 2018*